



James Ellis
Head of Democratic and
Legal Support Services

MEETING : EAST HERTS COUNCIL AND STEVENAGE BOROUGH
COUNCIL JOINT REVENUES AND BENEFITS
COMMITTEE
VENUE : STEVENAGE BOROUGH COUNCIL OFFICES
DATE : TUESDAY 4TH JULY, 2023
TIME : 6.00 PM

MEMBERS OF THE COMMITTEE

EAST HERTS COUNCIL:

Councillors: C Brittain, A Daar and C Wilson

Substitutes:

(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)

STEVENAGE BOROUGH COUNCIL

Councillors: Mrs J Lloyd, L Briscoe and J Thomas

Substitutes:

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Disclosable Pecuniary Interests

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

Public Attendance

East Herts Council welcomes public attendance at its meetings and meetings will continue to be live streamed and webcasted. For further information, please email democraticservices@eastherts.gov.uk or call the Council on 01279 655261 and ask to speak to Democratic Services.

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Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

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AGENDA

1. Appointment of Chair

To appoint a Chair for the meeting.

2. Apologies of Absence and Declarations of Interest

3. Minutes - 20 October 2022 (Pages 6 - 9)

To approve as a correct record the Minutes of the meeting of the Joint Revenues and Benefits Executive Committee held on 20 October 2022.

4. Shared Revenues and Benefits Service - Annual Update (Pages 10 - 31)

5. Urgent Part 1 Business

To consider any Part I business accepted by the Chair as urgent.

6. Exclusion of Press and Public

To consider the following motions –

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7. Part 2 Minutes - 20 October 2022 (Pages 32 - 34)

To approve as a correct record the Part II Minutes of the meeting of the Joint Revenues and Benefits Executive Committee held on 20 October 2022.

8. Urgent Part 2 Business

To consider any Part 2 business accepted by the Chair as urgent.